

## **PDF Version of 2016 BRC Honoraria Grant Questions**

NOTE: This document is **FOR REFERENCE ONLY**. All Grant applications must be submitted through the form link you received via email, that you can access via your Burner Profile.

### **Page 1: Review / Edit Basic Info from the LOI**

#### **Art Installation Title\***

*pre-filled from LOI & editable by applicant, 100 characters on a single line of text*

#### **Lead Artist Name**

*pre-filled from LOI & editable by applicant, single line of text, optional*

The name and contact info that you verified on the previous page will be the primary contact that we communicate with regarding this application. If the lead artist is different from the primary contact, please enter the name of the lead artist here.

#### **Artist Group, Collective, or Organization Name**

*pre-filled from LOI & editable by applicant, single line of text, optional*

#### **Artist or Collective Bio\***

*500 characters*

#### **Project Website**

*pre-filled from LOI & editable by applicant, single URL, optional*

If you already have a website for this project, please share the link here.

#### **Artist Group, Collective or Organization Website**

*pre-filled from LOI & editable by applicant, single URL, optional*

### **Page 2: Project Narrative**

#### **Project Summary\***

*pre-filled from LOI & editable by applicant, 300 characters in a multi-line text box*

Briefly describe the project for which you are requesting funding.

#### **Physical Description\***

*pre-filled from LOI & editable by applicant, 3500 characters in a multi-line text box*

Share a physical description of the proposed installation. If you are incorporating fire into your artwork, detailed questions will be asked later in the grant application.

Please expand on the physical description that you shared in your LOI and provide more in-depth information about your proposed piece. Note that this question on the LOI also asked about interactivity, which is split out into a separate question in this application, so please cut and paste the pre-filled LOI interactivity information into the following question and edit it from there.

### **Interactivity\***

*3500 characters in a multi-line text box*

Interactivity is an essential aspect of the art of Burning Man. Describe how your concept is interactive - how will the citizens of Black Rock City interact with your art?

## **Page 3: Safety and Engineering**

**Safety and engineering of the installation is the artist's responsibility. What safety procedures or engineering strategies do you expect to have in place when it is installed on-playa?\***

*1500 characters in a multi-line text box*

Note that if your proposed structure involves significant architecture such as public platforms or large kinetic mechanisms, you will be required provide engineering evaluations verifying the safety of the structure and the forces applied to it from people and nature. If applicable to your project, we may request these documents during the grant review cycle, and they must be provided before any payment is issued. For further information about suitable documents you may contact [ass-help@burningman.org](mailto:ass-help@burningman.org).

### **Leave No Trace Plan\***

*2000 characters in a multi-line text box*

Please describe in detail your Leave No Trace plan. This should include the cleanup strategies during the install, through the event, and post event/deinstallation.

A performance deposit will be withheld from your grant until after the event. Several steps must be taken in order to receive your deposit:

- You must check in on-playa at the ARTery.
- Your artwork must be ready by sunrise on the Sunday that the event starts.
- You must check out at the ARTery before leaving the playa. You must Leave No Trace.
- If your site is not clean, and/or if you do not complete the check-in and check-out process, your deposit will be withheld.
- A well thought-out teardown/clean-up plan and schedule should be planned out before arriving on the playa.

**What build materials will you be using to construct your piece?\***

*1000 characters in a multi-line text box*

Examples: wood, stone, metal, paper, 4x4 steel box tube with ¼" wall thickness, 6x6 fir beams, LVL beams, etc.

**Will your art installation utilize recycled materials?\***

- Yes
- No

**Dimensions\***

Please enter: Width (left to right) or Diameter (in feet), Length or Depth (front to back) (in feet), and Height (in feet)

Round up to the nearest whole foot.

<b>Width/Diameter (LEFT TO RIGHT) in Feet</b>	<b>Length/Depth (FRONT TO BACK) in Feet</b>	<b>Height in Feet</b>
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**How will you illuminate your art installation?\***

*1500 characters in a multi-line text box*

Your art installation must be sufficiently illuminated at night, not only during the event but during construction. This includes any rebar, guy wires, and any other part of the installation that may cause someone to be seriously injured.

**Are there sound elements intrinsic to your piece?\***

- Yes
- No

*If answer is Yes, the following question appears:*

**Please describe your sound elements.\*** *1000 characters in a multi-line text box*

What are they and what is their impact on participants or other surrounding art installations? Specifically, please tell us from how far away your sound will be heard - just inside your installation (ambient), 10 feet away, etc.

Please note that we do not fund or place bands, performances, DJs, or amplified sound in art installations on the open playa.

**Do you envision your artwork potentially being placed in a setting outside Black Rock City after the Burning Man event?\***

- Yes
- No

*If answer is Yes, the following question appears:*

**Please describe any changes or modifications you would need to make to the piece to make its placement off-playa possible after the event.\***

#### **Page 4: Budget**

Research your costs carefully and be as specific as possible. Burning Man typically only partially funds art projects - we rely on the artist having his/her community cover any gaps in funding. We help fund material and transportation costs, as well as some services like welding, etc. Fuel and materials should be included. We do not cover expenses like flights or crew food. Do not list the price of Burning Man tickets in your budget, and do not list "contingency costs."

#### **Funding Request\***

*tier 1 pre-filled from LOI & editable by applicant, single dollar amount per tier field*

How much funding are you requesting from Burning Man for the project described in this application?

If you are interested in offering scalable options, you may suggest multiple options for funding, for example, a small, medium and large version of your project at corresponding prices.

The pre-filled number is the one you submitted with your LOI but you may change it here.

Please enter a whole number in US Dollars.

**Tier 1\***

**Tier 2**

**Tier 3**

#### **Total Budget Amount\***

*tier 1 pre-filled from LOI & editable by applicant, single dollar amount per tier field*

Please list the amount of your project's total budget. This should match the total number on your budget spreadsheet.

The pre-filled number is the one you submitted with your LOI but you may change it here.

Please enter a whole number in US Dollars.

**Tier 1\***

**Tier 2**

**Tier 3**

#### **Budget Range Details**

*1000 characters in a multi-line text box*

If you have entered more than one tier for your funding request and/or budget, please describe the differences.

(up to 1000 characters)

#### **Budget Spreadsheet\***

*upload attachment*

Please upload your estimated installation budget. It should be as detailed as possible. We download and print the budget so it is MANDATORY that it's formatted for easy printing and reviewing. If you use several tabs please make sure to have a budget summary sheet. Acceptable file types are limited to Excel and PDF; please do not attach other types of documents.

### **Fundraising Plan\***

*1500 characters in a multi-line text box*

Burning Man typically partially funds art projects. What are your plans and strategies for raising any additional necessary funds?  
(up to 1500 characters)

## **Page 4: Project Plan**

### **Start Build Date\***

*set to accept dd/mm/yyyy*

If awarded a grant, when would you begin your build?

### **Build Location\***

*500 characters on a single line of text*

If awarded a grant, where would you execute most of your build?

### **Do you have adequate crew to build, install, and clean up your art installation already identified?\***

*picklist*

- Yes
- Not Yet

### **Support Crew\***

*1000 characters in a multi-line text box*

Whether or not you have identified your crew, describe all roles and skills you require to make your art installation a success. Let us know which roles have been filled.

### **Please upload your project plan.\***

Your project plan is your detailed schedule (with timelines and dependencies) of how your art installation will be completed. Your plan should provide details for both pre-playa and on-playa construction and build, with a start date and end date for each stage of construction.

It is MANDATORY that it be formatted for easy printing and reviewing. The accepted file formats are Excel and PDF.

## Page 5: Fire Plan

Is there any fire, flame effects, and/or pyrotechnics involved in your artwork?\*

- Yes
- No

*If answer is Yes, all the following fire questions appear.*

Do you plan on including Open Fire in your art installation?\*

Open Fire is defined as non-pressurized flame, including setting fire to an art installation, incorporating large burn barrels, braziers, torches, assemblies of candles, and/or other simple uses of fire.

- Yes
- No

*If answer is Yes, the following question appears:*

### **Open Fire Plan\***

*2000 characters in a multi-line text box*

Please describe in detail how you plan to incorporate Open Fire in your art installation. Explain whether it is a contained flame like a candle, burn barrel, etc. or if you will be setting your artwork on fire. Please add additional details on how you will protect the play surface from scarring. Note: The logistics involved in your artwork are greatly affected by the decision to burn the project. Detailed drawings and plans for the burn will be required at a later date if the project is funded. Receiving an honorarium does not guarantee approval for burning the project as all burn plans will be reviewed separately.

Do you plan to include Flame Effects in your art installation?\*

Flame Effect is defined as “The combustion of solids, liquids, or gases to produce thermal, physical, visual, or audible phenomena before an audience.” This includes all flames that are automated, switched, pressurized or having any other action than simply being lit on fire, as well as projects using propane or other liquid or gaseous fuels.

- Yes
- No

*If answer is Yes, the following question appears:*

### **Flame Effects Schematics/Details\***

*2000 characters in a multi-line text box*

If your artwork utilizes Flame Effects, please describe the components of your system and how they relate to one another, fuel storage vessels, fuel delivery mechanisms, manual or remotely controlled valves, expansion or accumulator tanks, forced air blowers, manifolds,

ignition systems, details of the flame head(s) (e.g., do they include venturis, etc.) and your fire-control system.

Note that detailed drawings and plans of Flame Effects will be required at a later date if the project is funded, and that receiving an honorarium does not guarantee approval for Flame Effects which will be reviewed separately.

### **Do you plan to incorporate Pyrotechnics in your art installation?\***

Pyrotechnics refers to the art, craft and science of fireworks, which includes any explosives or projectiles.

All Pyrotechnic Material/Devices Used in Any Art Installation or Performance Must Consist of Consumer [1.4G Class C, UN0336] FIREWORKS or Less. Absolutely NO DISPLAY [1.3G CLASS B, UN0335] FIREWORKS (Professional Fireworks) or Higher Will Be Permitted at Any Art Installation or Performance.

- Yes
- No

*If answer is Yes, the following question appears:*

### **Pyrotechnic Details\***

Please describe in detail how you plan to incorporate Pyrotechnics/Special Effects material into your art installation. Pyrotechnics require many additional hours of perimeter for their safe setup and hours of play restoration the following day. Please also add details of how you plan to address these additional crew needs.

### **Page 6: Media Upload**

You must submit at least one image (.jpg or other image file) of your concept. This can be a drawing, sketch, photo, etc. The image should give the grant committee a good sense of what your art project will be. Please make the file name be a simple description of the image.

You can upload up to 4 additional images or video files, however the first upload must be an image file.

If you would like to submit a maquette or small model of your proposed artwork, you may mail or hand-deliver it to our office before the proposal deadline.

Physical Mailing Instructions: Every individual item that you send must be clearly labeled with your project's name and your contact info. Mail to: Burning Man Art Grants, PO Box 884688, San Francisco, CA 94188.

Instructions for Dropping Off Maquettes: No drop-offs permitted without first scheduling an appointment. Call the Burning Man Office at (415) 865-3800, and select "0" to speak with an operator, who will help you schedule a drop-off appointment.

Provide 1-3 items. Images may be up to 5MB each and videos up to **X**MB each.

**Page 7: Review and Submission**